

Management of personal data in the Danish Research Database

Danish Agency for Higher Education and Science (hereafter the agency) processes personal data in connection with the Danish Research Database (hereafter: DDF). The database contains information about Danish research, Danish researchers and Danish research institutions.

This means that as part of its management and operation of DDF, the agency may receive identifiable personal data concerning individuals.

Purpose and legal basis for processing personal data

The purpose of processing personal data is to be able to give the public easy access in finding existing research publications. The legal basis for processing personal data in connection with DDF is the General Data Protection Regulation Article 6 (1) (e), which states that the agency can lawfully process standard personal data when the processing is necessary to the completion of the tasks carried out in the exercise of the official authority vested in the agency, or if the processing is necessary to the completion of a task in the public interest.

A database that gives the general public access to seek out research publications that benefit private and work-related applications is a task in the interest of society. The operation and development of activities that can promote Open Access projects also fall within the scope of the agency, cf. National Budget 2017, §19.46.02.11.

Categories of registered individuals

The agency processes already published personal data about research employees at Danish universities, Danish university colleges, The Royal Danish Defence College, The Ministry of Culture Denmark, The Capital Region of Denmark, VIVE, Research institutions in Architecture, Design and Conservation and The Danish Institute for International Studies.

Categories of personal data

The agency only processes standard information, e.g. name, position, email, telephone number, place of work, links to publications and Open Researcher and Contributor ID number.

Forwarding personal data

The agency does not forward personal data.

Where does personal data originate?

The data originates from the systems of Danish research- and educational institutions.

Storage of personal data

Personal data is stored for varied lengths of time depending on the lifetime of the database. However, personal data is deleted as early as possible, without jeopardising the aim of the DDF.

General information

The agency processes personal data in accordance with the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, etc.) and the Data Protection Act (Act no. 502 of 23 May 2018 on the Supplementary Provisions to the Regulation on the Protection of Individuals with regard to the Processing of Personal Data and on the Free Exchange of Such Information).

Data controller

The agency is responsible for the processing of personal data, which the agency undertakes in connection with the DDF.

Contact for the agency:

Danish Agency for Science and Higher Education
Bredgade 40
1260 Copenhagen K

CVR: 19918440
Tel.: 3544 6200
E-mail: sfu@ufm.dk
Data protection officer

The agency has a data protection officer, who is tasked with advising the agency on the rules for processing personal data.

Contact for the data protection officer:

E-mail: dpo@ufm.dk

Tel: +45 72 31 89 09

Post: Ministry of Higher Education and Science, Postbox 2135, 1015 Copenhagen K, "att. data protection officer".

Questions regarding the agency's processing of personal data

If you have any questions regarding the agency's processing of your personal data in relation to DDF, you can contact Hanne-Louise Kirkegaard at hki@ufm.dk or the agency's data protection officer. The data protection officer's contact information is listed above.

Complaint

You have the right to file a complaint with the Data Protection Agency if you are unhappy with the way agency processes your personal data. You can find the Data Protection Agency's contact information at www.Datatilsynet.dk

Your rights

If your personal data is processed by the agency, you have several rights, as described below. If you wish to avail of those rights, besides the obligation to inform, you must contact the agency. The agency can provide you with more information on your rights. Read more about your rights here:

Obligation to inform

In many cases, the agency must provide you with information, when it collects or processes your personal data.

Right to see information (right of access)

You have the right to request access regarding the processing of your data. This means that you have the right to know if the agency is processing your personal data and to see the data. However, there are certain exemptions to this right.

Right to rectify (correction)

The agency must process data correctly and update data. If it turns out that the agency has not processed the correct data for you, you have the right to rectify.

Right to deletion

In certain cases, you have the right to have your personal data deleted before the agency automatically deletes it.

Right to limited processing

In some cases, you have the right to limit the processing of your personal data. If you have the right to limit the processing of your data, then the agency is only allowed to process your data with your consent, except when it concerns storage, or with the intent to establish, uphold or defend a legal claim or to protect a person or important interests of society.

Right to object

In some cases, you have the right to make objections to the agency's otherwise legal processing of your personal data.

Right to transmit data (data portability)

In some cases, you have the right to receive your personal data in a structured and commonly used format, which is machine-readable, as well as to have your personal data transferred from one data controller to another without hindrance. Please note however, that the right in most cases will not apply to the processing of personal data by public authorities, including the agency.

You can read more about your rights in the Data Protection Agency's handbook on the rights of the registered at: www.datatilsynet.dk